



# CITY OF LONG BEACH

## DEPARTMENT OF LONG BEACH ENERGY

### **GAS FIELD SERVICE REPRESENTATIVE I REASSIGNMENT FOR TRAINING OPPORTUNITY!! (Open to all Permanent Classified Employees)**

**SALARY:** \$1,022.56 to \$1,398.24 Biweekly; \$2,223.00 to \$3,040.00 Monthly

**ELIGIBILITY:** This training opportunity is open to all classified City employees who have completed the probationary period in their existing classifications.

**OPENINGS:** Long Beach Energy's Gas Services Bureau currently has 2 vacancies.

#### **EXAMPLES OF DUTIES:**

- Performs gas appliance and service work at the premises of residential, commercial and industrial customers;
- Turns gas services on and/or off;
- Adjusts gas appliances;
- Reads and records gas meter consumption;
- Reports unsafe conditions and illegal connections;
- Cleans, paints, inspects, maintains, adjusts, repairs and installs gas meters, pressure regulators, controls, and other apparatus used in natural gas distribution;
- Investigates and repairs leaks on gas distribution apparatus and appliances;
- Investigates gas customer complaints;
- Operates and maintains pressure gauges, combustible gas indicators, and other equipment used in gas distribution and gas consumption;
- Writes legible and accurate reports of work performed;
- May receive and dispatch calls from customers;
- May assist in maintaining proper pressure in gas distribution system;
- May replace parts in gas appliances;
- May assist training subordinate personnel;
- May act in a lead capacity;
- Performs other related duties as required.

#### **QUALIFICATIONS TO TRAIN:**

High school graduation or equivalent;

Experience involving extensive use of hand and power tools and the application of mechanical concepts to perform daily job activities or the completion of courses in any of the following: Air Conditioning and refrigeration, Machine Tool Technology, Welding or other closely related fields;

Ability to deal tactfully and effectively with customers, perform problem-solving mathematical computations, write in a neat and legible manner, lift and move heavy objects, enter confined spaces, work from heights, and learn the operation of computers and two-way radios;

Experience in installing, maintaining repairing appliances and apparatus used in natural gas distribution is desirable;

Willingness to perform shift-work and work overtime, weekends and holidays;  
A valid California motor vehicle operator's license.

**SELECTION PROCEDURE:** Candidates are requested to send a letter of interest and resume to:

Long Beach Energy  
Personnel & Training Division  
Attn: Nerlita Grassi  
2929 E. Willow St.  
Long Beach, Ca 90806

Resumes will be accepted until the positions are filled. Resumes will be reviewed and the most qualified candidates will be invited to participate in further selection procedures. EQUAL OPPORTUNITY EMPLOYER. This information is available in an alternative format by request to the Payroll/Personnel Office at 570-4683.